Policies: Policies are the general statements which guide the managers in decision- making. Policies set the broad outlines within which the managers can make decisions. Policies are not the solution to problems but the predetermined guidelines to solve an issue in a definite area. It helps the managers in decision- making for similar type of problems. Moreover, managers can delegate authority to subordinates and the policies help the manager in maintaining control over the subordinates. In other words, managers must ensure that the decision should conform to the policy framework.

The distinctions between objectives and policies may be stated as under:

Table 3.2: Distinctions between Objectives and Policies

Points of Difference	**Objectives**	**Policies**
1. Time limit	Objectives are time specific.	Policies are not time specific.
2. Purpose	Objectives are set to achieve.	Policies are the guidelines in achieving the objectives.
3. Focus	It focuses on end results.	It focuses on the ways to achieve the objectives.

The distinctions between policies and strategies may be stated as under:

Table 3.3: Distinctions between Policies and Strategies

Points of Difference	**Policies**	**Strategies**
1. Scope	Policies may be formulated for the organization or for individual departments.	Strategies formulated f organisation.
2. Purpose	Policies deal with specific problems.	Strategies de environmental f
3. Focus	Policies are general statements.	Strategies focu achievements objectives.